

# Monkstown Hospital Foundation

## Grant Application Guidelines

Monkstown Hospital Foundation is a charitable trust and registered Charity whose aims are to provide assistance through its charitable funds for registered health charities.

### Who may apply?

Registered health charities within Ireland who are in need of grants for specific capital medical projects. This includes hospitals, hospices, nursing homes, sheltered accommodation and other specialist charities supporting those with medical needs. Examples of grants awarded include wheelchairs, special medical mattresses, hoists for above nursing beds, eye-gaze devices, exercise machines and blood test machines.

### What can we give?

The foundation generally makes small grants of between €2,000 and €5,000 to a small number of charities each year. Larger grants may be considered also. Funds are limited and there may not be sufficient funds to meet all applications every year. Applications should not be made for items which have already been purchased.

### How to Apply?

Applications for grants will be accepted by letter detailing the following:

- The name and purpose of the organisation
- The Registered Charity Number
- Contact details including phone and email addresses for the primary contact within the organisation
- The amount of the grant being sought
- The purpose for grant including a copy of the relevant quote / invoice or other appropriate supporting documentation
- A copy of the organisation's annual report and /or accounts / financial statements
- The timescale for purchase of equipment / completion of a project
- Details of other sources of funding for this type of purchase / project

Grants are made annually in the spring of each year. Your application will be acknowledged when it is received but you will not hear whether or not you have been successful until after the Trustee of the Foundation has met to consider all applications received.

Applications for grants for consideration each spring should be made before February 1<sup>st</sup>.

Applications should be forwarded to the Secretary of Monkstown Hospital Foundation, Julie Bond, 73 Merville Road, Stillorgan, Co. Dublin.